



WINONA COUNTY  
**ASAP**  
 Alliance for Substance Abuse Prevention



**Winona County Alliance for Substance Abuse Prevention & Crime Prevention Committee**  
**September 17, 2018: 2:30 – 4:00 pm at Pleasant Valley Church**

**ATTENDANCE**

<b>Board of Directors:</b>			
<b>*Bolded names were present</b>			
<b><u>Attendance:</u></b>	<b><u>Board Member:</u></b>	<b><u>Proxy:</u></b>	<b><u>Sector:</u></b>
<b>Present</b>	<b>Travis Volkman</b>		CJCC liaison
-	Helen Bagshaw		Health – Vice-Chair
<b>Present</b>	<b>Karin Sonneman</b>	Rebecca Church	Government
<b>Present</b>	Ron Ganrude	<b>Jeff Mueller</b>	Law Enforcement
-	Linda King	Karla Eppler	Business
-	Mark Anderson	Chai Lee	Schools
<b>Present</b>	Joe McConkey	<b>Brian Sauter</b>	Faith
-	Molly Dahl		Parent
-	Beth Moe	Brian Voerding	Civic/Volunteer - Chair
<b>Present</b>	<b>Jenna McMillan</b>		Substance Abuse Treatment
-	Darci Roesler		Youth Serving Organization
<b>Present</b>	<b>Greg Taylor</b>		Media
<b>Present</b>	<b>Payton Borchardt</b>		Youth
<b>Present</b>	<b>Janneke Sobeck</b>	<i>(non-voting)</i>	Program Director
<b>Present</b>	<b>Phil Huerta</b>	<i>(non-voting)</i>	Program Coordinator

<b>Coalition Members and Guests:</b>	
<b><u>Name:</u></b>	<b><u>Organization:</u></b>
<b>Alison Marco</b>	ASAP Board Secretary
<b>Carin Hyter</b>	Winona County Treatment Court
<b>Bridget Klinger</b>	Winona Police Department
<b>Andrea Herczeg</b>	Community member
<b>Jessica Pashck</b>	Community member
<b>Jenni Ready</b>	Community member

**Consent Agenda**

**September meeting agenda:** Approved

**August meeting minutes:** Approved

**Financial Update**

Coordinator updated the board on where the coalition was at for the grant required in-kind match (1:1). We plan to meet the requirement with this month’s remaining meetings and planned media releases. For full breakdown and additional notes please see included spreadsheet below.

## **Old Business**

**Schools Sector Representative:** The board talked about inviting someone new from the school due to absences from our current representatives. The proxy has been to two meetings. Our current representative is committed to being involved but gives priority to student issues that arise during the school day when Board meetings are held. The board suggested and decided to seek any proxy from the schools who is able to attend all meetings.

**Directors and Officers Insurance:** Waiting for a new quote (Estimated \$700). Coordinator proposed purchase of a youth empowerment tool kit called “Youth 2 Youth” that contains more than 25 modules and a flash drive with lesson plans and power points. The Board discussed possibility of purchasing the kit instead of the insurance right now or both if we have enough match dollars to cover the expenses. The board approved purchasing both if match dollars recorded cover expenses.

**Compliance Checks:** In the past 2 months there were 14 total checks between bars and liquor stores. Out of those 14 only 2 of the bars failed. An article was published in the Winona Daily News: [https://www.winonadailynews.com/winona-county-asap-works-with-law-enforcement-to-curb-underage/article\\_9e32717a-4ab8-5346-903d-7661fe05a9c8.html](https://www.winonadailynews.com/winona-county-asap-works-with-law-enforcement-to-curb-underage/article_9e32717a-4ab8-5346-903d-7661fe05a9c8.html)

**New Evaluator Contract:** The new evaluator contract has been signed and will start on October 1. The new person will be attending the next Board Meeting on October 15. Please attend to extend a warm welcome to Melissa Adolfsen from EpiMachine!

## **Training Opportunities**

The 44<sup>th</sup> Annual Minnesota Prevention Program Sharing Conference will be held in St. Cloud on October 26<sup>th</sup> and 27<sup>th</sup>. Please email Coordinator if interested, [phil.huerta@winonacountyasap.org](mailto:phil.huerta@winonacountyasap.org).

Adopting Local Policy is a webinar training that will be viewed at Live Well Winona on the September 25<sup>th</sup> and 26<sup>th</sup> from 1pm-2pm.

## **Update: County-Wide Social Host Ordinance**

The board is looking at introducing a county-wide social host ordinance, and getting help from the new evaluator to gather supporting data. The language or wording of “host” needs to be reviewed and explained well so “not knowing” verses “knowing” is clearer. The Program/Strategy Action Team will steer this project, and those interested are asked to attend the upcoming Adopting Local Policy webinar showing to gather information and discuss next steps.

## **Update: League of Women Voter (LWV) Forums**

Phil and Helen attended the forum interviewing County Board candidates. Issues discussed included economic development, jail gaps and improvements, and foster care system needs. Prevention services were recognized as a needed solution to help with local issues mentioned. Forums are a great opportunity to simply introduce yourself and make candidates familiar with ASAP. See the included flyer below for upcoming forum events to attend. Take advantage of the time to ask candidates about health-related issues that matter to us (e.g. marijuana legalization and regulation).

## **Open Discussion**

**Student athletic/extracurricular eligibility:** Concern discussed that students are not seeing or experiencing the consequences for breaking substance free policies to participate in sports or clubs. Update shared that the new school resource officer plans to review student eligibility each Friday. Board discussed the current procedures – 1. It is a state statute for law enforcement to report an underage

consumption violation, 2. Sheriff's Office fills out school referral forms (not sure about other agencies - referral form includes space to indicate which school), 3. Parents are notified (but concern raised that parents may not report information to school), 4. School to review referrals from law enforcement and uphold eligibility policies. Board agreed to review this activity with new evaluator to monitor community action around changing consequences or incentives.

**Screenvision advertising:** Sheriff Deputy Jeff Mueller shared movie theater advertising proposal with rest of Board to consider partnership with Sheriff's Office and including campaign in next year's DFC budget. A suggestion was shared to also air these ads in the WSHS student made news clips. This will be added to next month's agenda to review, and the Executive Committee will discuss.

**HIPS at parent teacher conferences:** Group discussed plans for Hidden in Plain Sight exhibit to be at Winona Senior High School Conferences on October 1. Sample fact sheets of latest student survey results were shared and will be developed with help from WSU graphic design student(s). Thank you to those who helped! Infographic will be handed out at exhibit.

**Drop box at WH:** Winona Health has installed the new drop box that we help purchase. Press releases have been sent out multiple times by us and Winona Health.

**Backpack and E-Cigs:** An infographic created by Smoke Free Generation was passed around that illustrates the many examples of e-cigarette products. It was suggested that this be added to our HIPS exhibit by print handout or actual backpack with products. Education/Training Team will decide.

**Adding tobacco to our scope:** Information was passed around about MN Dept. of Health's new toolkit for schools to address e-cigarette use. An article was also passed around about the FDA announcing e-cigarette use an epidemic and their enforcement against 1,000+ companies who advertise to minors. Group will decide whether or not to add tobacco to scope with help from new evaluator.

**New offering:** Minnesota Adult & Teen Challenge has a new facility – Lakeside Academy. Check out their website (<https://www.mntc.org/programs/lakeside-academy/>) or contact Jenna McMillan, our Substance Abuse Treatment Provider Representative, [jenna.mcmillan@mntc.org](mailto:jenna.mcmillan@mntc.org) for more info.

**Dental offices:** Suggestion shared to work with local dental offices more because of the pain killers that they prescribe. There was a story shared of someone's experience with wisdom tooth surgery and high quantities of pills given out. Group agreed there could be more education distributed.

**Narcen parties:** Update shared about Narcen parties as a form of entertainment where people will intentionally overdose with friends and use reversal drug to bring a friend back to consciousness.

**Teacher appreciation:** Examples shared of showing appreciation to teachers, and it was suggested that our coalition do more to give small gestures of appreciation to teachers and volunteers.

**Next Meeting:** October 15, 2018 at 2:30pm at Pleasant Valley Church

Respectfully submitted,

Alison Marco, ASAP Board Secretary

**September-18**

ASAP BUDGET SUMMARY Cost Category	New Budget w/Carryover	October '17	November '17	December '17	January '18	February '18	March '18	April '18	May '18	June '18	July '18	Aug '18	Sept.18	Remaining
Personnel	54200.00	4590.96	4590.96	4382.28	4799.64	4173.60	4590.96	4382.28	4799.64	4469.81	4682.66	4500.00	4500.00	-262.79
Fringe Benefits	14688.20	973.28	1253.33	679.25	1185.51	1414.85	1184.47	1397.95	1684.67	1037.00	1030.18	1200.00	1200.00	447.71
Travel	16014.00	196.56	463.84	391.06	2742.85	2448.41	174.53	0.00	347.07	0.00	1886.76	200.00	1500.00	5662.92
Supplies	2950.00	19.87	125.40	0.00	0.00	288.83	116.14	50.00	11.68	32.18	382.17	50.00	100.00	1773.73
Contracts	17595.00	4659.00	10.00	2010.00	10.00	10.00	2135.00	10.00	2630.00	74.35	60.00	50.00	0.00	5936.65
Other	4640.05	1025.60	371.48	328.99	86.17	373.25	605.26	253.30	276.15	36.80	727.63	100.00	100.00	355.42
<b>TOTAL BUDGETED</b>	<b>110087.25</b>	<b>11465.27</b>	<b>6815.01</b>	<b>7791.58</b>	<b>8824.17</b>	<b>8708.94</b>	<b>8806.36</b>	<b>6093.53</b>	<b>9749.21</b>	<b>5650.13</b>	<b>8769.40</b>	<b>6100.00</b>	<b>7400.00</b>	<b>13913.64</b>

TOTAL SPENT 96173.61

MATCH RECORDED 92889 5810 1525 2656 2587 10784 12045 9959 21884 2734 5782 2778 14345

**Pending reimbursements:**

Travel for the National Prevention Network Conference \$1,500

**Match updates:**

Plan to break even with a couple planned media releases, Board meeting, and 2 committee meetings

**Notes:**

Year 3 approved amount: \$105,171  
Year 3 carryover amount allowed (10%): \$10,517

Spent	Planned	Activity
789	1700	Event and tabling supplies
400	350	Positive community norm video production costs
500	500	Promotional items
694	350	Campaign items
<b>2383</b>	<b>2000</b>	Teacher adviser in Winona and Lewiston public school districts

2517 Difference (Forfeited at end of cycle)

864

Need to spend to avoid formal carryover request  
(Total spent - carryover spent, then subtract from Year 3 approved amount)  
(Then subtract carryover amount allowed, 10%)

96,173 - 2,383 = 93,790 105,171 - 93,790 = 11,381  
11,381 - 10,517 = 864



## PUBLIC INVITATION TO THE VOTERS

### LWV WINONA 2018

### GENERAL CANDIDATE FORUMS:

Sept. 11, 6:30-7:30 p.m. - Winona County Commission Districts 1, 2 & 5 at Winona City Hall, 207 Lafayette St., Winona MN

Sept. 12, 6:30-7:30 p.m. - City of Winona At-large Wards 2 & 4 at Winona City Hall, 207 Lafayette St., Winona MN

Sept. 18, 6:30-7:30 p.m. - MN Legislature House Districts 21B & 28A at Winona City Hall, 207 Lafayette St., Winona MN

Oct. 10, 6:30-7:30 p.m. - Winona Area Public Schools Referendum  
8:00-9:00 p.m. - Winona Area Public Schools At- Large Districts 1 & 2 at Winona City Hall, 4th & 207 Lafayette St., Winona MN

Oct. 15, 6:30-7:30 p.m. - City of St. Charles Mayor & 2 At-large Council at Community Center, 830 Whitewater Ave. St. Charles, MN

Oct. 18, 6:30-7:30 p.m. - Winona County Officials: Attorney, Auditor/ Treasure Recorder, Sheriff & Soil & Water Board District 1 & 2 Statements at Winona City Hall, 207 Lafayette St., Winona MN

LWV moderated forums in Winona will be televised live on the government access cable channels for HBC and Charter. Candidates will respond to written questions from the public attending the event. LWV Winona Facebook page will have posted tapings a few days following the event.

