



WINONA COUNTY
ASAP
Alliance for Substance Abuse Prevention



Winona County Alliance for Substance Abuse Prevention & Crime Prevention Committee
July 18, 2016 2:30 – 4:00 pm at the Family & Children’s Center

Attendees:

Beth Moe	Travis Volkman	Brady Malecha
Darci Roesler	Jenna McMillan	Brian Sauter
Janneke Sobeck	Linda King	Karin Sonneman
Deb McClellan	Danielle Swedberg	
Lori Ortega	Helen Bagshaw	
Mary Olson	Ron Ganrude	

1. **Call to order:** 2:31 p.m. Travis presiding.
2. **Approval of May 2016 minutes:** Previous e-vote approval documented.
3. **Approval of June 2016 minutes:** Quorum present. Motion passed and minutes approved.
4. **Budget Approval and Carryover Request:** Deb explained the current numbers on the budget document and accounting processes report. It is reconciled through June, 2016. Waiting for W.H. to update to current date. Showing 10% carryover in budget (\$11,737). April/May matching: time allocated from volunteer hours was plentiful from all areas that support ASAP. See financial document for details.
5. **Match Tracker:** Janneke reminded the group to record and track our volunteer minutes and any time used towards anything related to ASAP business and mission. Examples included research, representing ASAP at functions like the fair, committee work, and doing subcommittee projects, meetings, website, etc. Match tracker document shown.
6. **National Coalition Week #3 review:** Brian reported on his trip and stressed sustainability. Some ideas and recommendations include the fact that organization sustainability critical on volunteering. Big question—are volunteer’s needs being met? Are volunteer’s passions and skills being used appropriately and to the fullest extent? Policy making question includes what is the enforcement of policies? Other questions to ask--people care about ASAP, but would the community know if ASAP were suddenly gone? Hence, utilize the passions and the work of the volunteers to continue to make ASAP important and recognizable. Value volunteers as they do ASAP-related tasks and volunteering. Lots of good information from the third (and last) meeting of the year.
7. **Education and Training Committee Update from Linda King:** Committee objective is to create training schedule for 2016-17 school year relative to our mission. Group is working on clarifying and defining what is needed, and what would be most practical and effective training. Looking at age differences in grade distribution at schools, and seeing best ways to give information to schools. Good resources for information distribution and training would be health teachers. Need to see how much time can be spent in schools, who to target, and how to reach parents. Lots of questions to ask. Committee is positive.

8. **Coalition capacity building brainstorming:** See attachment for more information.

9. **Action Plan Brainstorming:** See attachment for more information.

Discussion held where members suggested providing “black and white information” to community members and students that show harsh consequences of bad choices---including collateral damage from using drugs and getting caught. Levels of charges from drug use are serious especially for newer drugs like “dab.” Also, more explanation needs to be surrounding the health dangers from using.

10. **Mission/vision statements:** Beth Moe and Lori Ortega -- Vision and mission cleaned up and implemented suggestions to create a cohesive and understandable statement. Motion to accept, Helen Bagshaw. Motion second by Mary. No discussion. Motion approved and mission and vision now complete.

11. **Project FINE:** Translating materials through Project Fine was presented by Janneke. Certain materials can be translated into Spanish and Hmong.

12. **ASAP Recognition Event:** Organizations have events that recognize community partners and volunteer efforts. This was thought to be a good idea for ASAP. Phil will send out a survey monkey to those that volunteered to be on this committee and for days to meet.

Open discussion:

Helen Bagshaw shared websites that she likes related to CADCA and addiction policy and facts. She will send these out via email to the group.

Brady shared an opportunity to go to a conference at the University of Maryland related to equity and diversity for drug/alcohol awareness programming. Discussion directed to Phil for consideration.

Drawing for gift certificate by Janneke. Lori Ortega winner.

Meeting adjourned at 3:50 p.m.

Minutes respectfully submitted by Lori Ortega