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**Winona County Alliance for Substance Abuse Prevention & Crime Prevention Committee**

**October 15, 2018: 2:30 – 4:00 pm at Pleasant Valley Church**

**ATTENDANCE**

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| **Board of Directors:** **\*Bolded** names were present |
| **Attendance:** | **Board Member:** | **Proxy:** | **Sector:** |
| **-** | Travis Volkman |  | CJCC liaison |
| **Present** | **Helen Bagshaw** |  | Health – Vice-Chair |
| **Present** | **Karin Sonneman**  | Rebecca Church | Government |
| **Present** | Ron Ganrude | **Jeff Mueller** | Law Enforcement |
| **-** | Linda King | Karla Eppler | Business |
| **-** | Mark Anderson | Chai Lee | Schools |
| **Present** | **Brian Sauter** |  | Faith |
| **Present** | **Molly Dahl** |  | Parent |
| **Present** | **Beth Moe** | Brian Voerding | Civic/Volunteer - Chair |
| **Present** | **Jenna McMillan** |  | Substance Abuse Treatment |
| **Present** | Darci Roesler | **Craig Putz** | Youth Serving Organization |
| **Present** | **Greg Taylor** |  | Media |
| **Present** | **Payton Borchardt** |  | Youth |
| **Present** | **Janneke Sobeck** | *(non-voting)* | Program Director |
| **Present** | **Phil Huerta** | *(non-voting)* | Program Coordinator |

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| **Coalition Members and Guests:** |
| **Name:** | **Organization:** |
| **Bridget Klinger** | Winona Police Department |
| **Melissa Adolfson** | EpiMachine - Evaluator |
| **Heather Dionysius** | WSU Student |

**Consent Agenda**

**October meeting agenda:** Approved

**September meeting minutes:** Approved

**Financial Update**

Coordinator provided a brief update on the year end totals for Year 3 of Drug-Free Community funding.

Total spent: $100,175.50

Total in-kind match recorded: $104,840.87

Carryover amount: $9,911.75

See more in the Budget Summary enclosed.

**Board and coalition member self-evaluations**

Helen Bagshaw reminded the Board and guests to complete the anonymous Coalition Survey as a self-evaluation and to provide the group with feedback for improvement. A summary of results will be provided at a future meeting by our independent evaluator – Melissa from EpiMachine. She will also be scheduling phone conversations with Board members to ask evaluation specific questions after Nov. 1.

Please complete the survey no later than November 9.

Link to access Coalition Survey: [**https://goo.gl/forms/T6SszR4cX1YifS1V2**](https://goo.gl/forms/T6SszR4cX1YifS1V2)

**Highlights and recommendations from Charlotte’s (Project Officer) site visit**

We met all requirements for the funding we have received (Note: there is no option for "exceeds requirements"). Charlotte was very pleased with what we are doing. She did have some technical assistance recommendations:

* **Administration and Management:** The executive committee will train and work with the coalition leadership to take more responsibility for the development of the action plan, implementation and procedures over the next two-year period.
* **Assessment:** Coalition members should find additional data from their sectors using out-of-the-box thinking that involves assessing factors that may encourage non-substance use in the community. Potentially an emphasis on higher social capital or increasing positive social norms.
* **Capacity Building:** Individual sector member contact to review/update CIAs, review communication outreach from representative to other community members in that sector. Solicit information from each rep for each of the 7 strategies for each substance addressed.
* **Strategic Planning:** Active sector reps. to solicit information from community members for each of the 7 strategies. Reps. should also look for written and unwritten policies within their sector.
* **Implementation:** All sectors need to determine data sources available pertaining to their sector. Sector members need to communicate well with members of the community they represent.

**Discuss/prioritize local conditions**

Melissa [evaluator] facilitated a discussion about 20 possible local conditions, hanging on the wall around the room, to gauge existing movement and community readiness to address each. Those in attendance then voted with small colored sticky dots to prioritize the local conditions and identify seven we want to address. Red dots were worth 3 points, and Green dots were worth 1 point.

Images of the activity results are included below.

The 7 local conditions that were prioritized are:

Took alcohol from home

Got alcohol from parents

Got alcohol from parties

Perceive low risk of harm from drinking

Get marijuana from youth adults ages 18-25

Perceive lost risk of harm from marijuana use

Easy access to e-cigarettes

Areas the group thinks we need more data collection include:

E-cigarettes

Place of last drink (bars, homes)

School policies review

 

  

  

  

 

**Next Meeting:** November 19, 2018 at 2:30pm at Pleasant Valley Church

Respectfully submitted,

Phil Huerta, Program Coordinator



