



# Board of Directors Meeting

## Winona County Alliance for Substance Abuse Prevention & CJCC Crime Prevention Committee



November 16th , 2020 \* 2:30pm – 4:00pm

Location – Zoom

### Mission – (Why we exist)

We work together to create a culture free from the misuse of alcohol, tobacco and other drugs for our youth through community-wide collaboration.

### Vision – (What we want to be)

- To provide awareness and education for substance abuse prevention to the greater community.
- To be a community free from the negative consequences of alcohol and substance abuse.
- To support and encourage youth toward healthy life goals, unhindered by the misuse and effects of alcohol and other drugs.

<u>2020 Board of Directors</u>		<u>Board Roles &amp; Expectations</u>
<u>Sector:</u>	<u>Representative:</u>	
CJCC Liaison	<b>Travis Volkman</b>	Attend monthly Board meetings  Participate in one Action Team  Send proxy if unable to attend meetings  Engage in annual strategic planning  Be a positive role model and community leader for your sector  Provide in-kind resources and attend coalition sponsored events
Health <b>Vice-Chair</b>	<b>Helen Bagshaw</b>	
Government	Karin Sonneman <b>Proxy Carin Hyter</b>	
Law Enforcement	Ron Ganrude Proxy Jeff Mueller	
Business	Christie Ransom	
Education	Kenzie Antczak	
Faith	Pastor Gooch Olcott	
Parent	Jessica Rivers	
Civic/Volunteer	<b>Beth Moe</b>	
Substance Abuse Treatment <b>Chair</b>	<b>Jenna McMillan</b>	
Youth Serving Organization	Darci Roesler	
Media	TJ Leverentz	
Youth	Averie Beckmann	
Program Director	<b>Deb McClellan</b>	
Program Coordinator	<b>Autumn Kusske-Anderson</b>	

**\*\*BOLD denotes present**

**Agenda on next page.**  
**Meeting Agenda (Cont'd)**

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**1. Welcome and Introductions (5 min.)**

Each attendee shared what they are thankful for.

The Coordinator opened up the floor for attendees to share what they have done for ASAP in the last month. Helen offered to share two cigarette and vaping resources to the Coordinator. Carin Hyter created a library of match resources for ASAP. She will email this to the Coordinator.

**2. Consent Agenda (5 min.)**

A quorum was not met for this meeting.

Attendees had viewed the October 2020 minutes.

**3. Board Updates (5 min.)**

**4. Financial Update (10 min.)**

Deb shared he financial report. Suggested Autumn's last day be November 30<sup>th</sup> to lower expenses for December 2020 and help with Match deficit.

**5. Sustainability Plans (30 min.)**

Carin Hyter shared the Sustainability Committee minutes with the Board. Explained the goal of the sustainability committee was to determine the future of ASAP. It was decided by the committee to put a pause on ASAP until the results for the 6-10 year grant year have been awarded. The sustainability committee has consolidated the bare minimum monthly cost for ASAP and assigned responsibility for ASAP administration.

Travis Volkmann voiced concerns about the plan, no action was suggested.

Helen suggests that ASAP continue to meet monthly during the pause and Carin Hyter will schedule those meetings.

Beth Moe shared the positive feedback Karin Sonneman and she received from WAPS partners to work with ASAP. Beth will reach out to Winona County about website hosting partnership. Michelle Urbeck from Hello Blue created the current ASAP website.

The Director suggested that conversations be documented and sent to the sustainability group to have a written record of what was decided. This could save future meeting time by not rehashing prior decisions.

Karin Sonneman will follow up with WAPS and reach out to Winona Health for storage of ASAP supplies at WN CO. Parkview space

Coordinator explained the google suites subscription and the benefits to continue to pay for this service to monitor ASAP's emails. Discussion took place as to what other options there were, it was decided to keep the accounts active until more information is gathered from a technology viewpoint.

The Chair (Jenna) informed the group that she has taken a new role at her job and may not have availability in the next few months. Jenna suggested that Elle Mark be her proxy, not decision made.

#### **6. ASAP Wrap Up (20 min.)**

Autumn proposed her last day to be November 30<sup>th</sup>, 2020. The director emailed the Executive Committee 11/11/2020 to propose Autumn's last day being November 20<sup>th</sup>, 2020. Two members agreed.

Beth Moe asked Autumn to create a written document of the sustainability committee recap, ASAP's pause, and Autumn's last day to email the full Board for them to vote on decisions.

Autumn asked the group what they would like included in the annual report. Helen advised to make it a positive celebratory document to share with the community.

#### **7. ASAP Events (10 min.)**

Did not have time to recap the Drug-Take Back Day.

**Next scheduled Board Meeting:**  
To Be Determined by Carin Hyter